

Brenzett Parish Council

Minutes of the Annual Meeting of the Parish Council held on Friday 16th May 2025 at 2.30 pm in Brenzett Village Hall

Present : Cllrs Webb (in the Chair), Beeching, Thompson, Bartelt & Marchant

In attendance : Mr. Eaton, Clerk to the Council, and one member of the public

1 Election of Chairman and Vice Chairman

It was unanimously agreed to elect Cllr Webb as Chairman

It was unanimously agreed to elect Cllr Beeching as Vice Chairman

2 Apologies for absence and approval of reason for absence

Apologies were received from FHDC Cllr Martin

3 Declarations of Councillor's interests regarding items on the agenda

Cllrs Beeching & Webb declared an interest in matters relating to the Village Hall, although each had an approved voting and decision-making dispensation in place

4 Minutes of the Meeting held on 28th March 2025 and Matters Arising

The Minutes of the Meeting held on 28th March 2025 were unanimously approved and signed

There were no matters arising of note

5 Chairman's report

Cllr Webb read her annual report –

Highway Improvement Plan – unfortunately our request to lower the speed limit in and around Brenzett has been refused. There is an explanation of Highway's decision on the Parish Council

noticeboard and on the website. The HIP is on the agenda today so we can discuss if we agree with the outcome or whether we would like to appeal

VE Day – the celebrations facilitated by the Brenzett History Group over the weekend were well attended; thank you to all who supported and organised the event. Thank you, Ann and Sarah, for decorating the Village Sign and surrounding areas with Union flags. In the grounds of the Village Hall poppies were placed at the feet of the silhouette soldier and on the Remembrance Bench

Village Hall – the Committee continues to welcome the Community Pay-back Service who tidied the grounds the entrance and paths ready for the local elections on 1st May. I'm sure people have seen an improvement in the Hall and grounds since they have been attending

It is with great sadness that Lyn Bartelt has retired from the Committee, she has been the longest serving member of the Committee and will be missed. However, her wish to have a Remembrance Garden will remain with us, and the poppy bench she organised is there for everyone to enjoy. Lyn received a bouquet of flowers from the Village Hall Committee thanking her for her unwavering support. I'm sure we all wish her a well deserved and happy retirement. The new bookings officer details are in the Harrier and on the Parish Council website

6 Public discussion

The member of the public wished to receive an update on Council's efforts to reduce speed limits across the Parish, and expressed his concerns over the proposed solar farm in Old Romney

7 FHDC Cllr Report

There was no report to note

8 Correspondence

There was no correspondence of note

9 Finance Matters

The following account was approved for payment:

	£
Gallagher, annual insurance	744.28
Lionel Robbins, internal audit fee	105.00
Satswana, DPO service	180.00
M Coleman, grass cutting	168.00

The following payments made between Meetings were noted and ratified:

	£
DM Payroll Services, payroll admin	120.00
M Coleman, grass cutting	168.00
KALC, annual subs	228.72

The monthly Standing Order for the Clerk's salary/expenses of £221.00 was noted and approved

To consider and sign off the Annual Governance & Accounting Return 2024/2025

The internal auditor's reports were read and noted

After a general discussion regarding the 8 statements contained within Section 1 of the AGAR, the Annual Governance Statement 2024/2025, the Statement was approved and signed off by the Chairman and Clerk

Following a general discussion about Section 2 of the AGAR, the Accounting Statements for 2024/2025, the Statements were approved and signed off by the Chairman and Responsible Financial Officer

The Certificate of Exemption was signed off by the Chairman and Responsible Financial Officer. Clerk to send to external auditor **Clerk**

The AGAR and associated documents to be displayed on the noticeboard and website **Clerk**

10 Planning & Enforcement

Concerns were expressed about several containers and mobile homes at Walnut Tree Farm, Brenzett, TN29 0BD. The Clerk was asked to report this to FHDC Enforcement **Clerk**

11 Proposed Solar Farm in Old Romney

There was nil of note to discuss

12 Highway Improvement Plan (HIP)

It was agreed that Highway's response to our HIP submission detailed in the Chairman's report (item 5 above) was very disappointing and that an appeal should be made

- the surveys were carried out at a relatively quiet time of year and results during the summer months would be significantly different

- the recording cables in King Street were situated close to the roundabout and so recorded speeds as vehicles were slowing down

13 Any other business

There was no other business to discuss

14 Date of next Meetings

It was agreed that the next Meetings would be held on 25th July, 26th Sept & 21st Nov 2025, 23rd Jan, 27th March, and 22nd May 2026, in Brenzett Village Hall at 2.00 pm

There being no other business the Meeting closed at 3.15 pm